



BRAMLEY VALE PRIMARY & NURSERY SCHOOL

York Crescent, Bramley Vale, Chesterfield, S44 5PF

Tel: 01246 850289

Email: info@bramleyvale.derbyshire.sch.uk

Every Child Every Day

Head Teacher: Mr R Rumsby

Assistant Head Teacher: Mr J Grafton

10/6/26

BVPS Extended Services – costs and arrangements policy

As a school we want to support our working families and provide a wrap around service that extends the school day and also supports Early Years children wishing to stay across lunchtime.

Bramley Vale Primary and Nursery School has a bespoke room in school where we operate a breakfast and after-school club. This is staffed based on numbers (maximum bookings is 16).

We also staff lunchtime to support our youngest learners to stay all day. The children who stay across lunchtime eat in the entrance area of the Early Years building.

All services are run at cost to provide the best value for money. We need to cover staffing costs, food and consumables. Any profit made is used to renew or provide equipment and resources for the children.

Please note – for wrap around services, children who are not able to toilet themselves or require a care plan will not be able to be offered a place as we do not have the staffing to maintain ratio and safeguard children attending the provision.

Timings

Extended Service	Times
Breakfast Club	7.15am to 8.45am
Lunchtime (EYFS)	11.45am to 1pm
After School Club	3.30pm to 5.30pm



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Note: Final breakfast service is 8.15am & tea (food) is prepared for the start of after-school club

Costs for 2026-27

Extended Service	Cost
Breakfast Club	£6
Lunchtime (EYFS)	£2.50
After School Club	£6

Policy and Practise

Booking

1. Booking Wrap Around:
 - a. Use Arbor to book places for Breakfast Club and After School Club
 - b. Please book ahead of time and the cut-off for booking is the Friday of the preceding week. Please note – bookings over the weekend cannot be confirmed and Arbor closes for bookings on the Friday of each week.
 - c. Bookings cannot be made if an account is in debit and payment must be in full.
 - d. Maximum capacity is 16 children to ensure safeguarding ratios.
2. Booking EYFS lunchtime service
 - a. Booking cut-off is 9.30am on the day of use
 - b. Children staying over lunchtime will need either a pack lunch from school or a school dinner (ordered separately)



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Collection and Drop off – wrap around

1. Drop off and collection is from the external door to the wrap-around room. This is on the left side of the main building leading to Gate D.
2. Children must be handed over and collected from the door or safeguarding purposes and to ensure children arriving are booked on and accounted for.
3. Families are encouraged to use the school car park as users of the service. School is not responsible for any damage to vehicles.

Activities

1. A busy programme of activities is planned both in the morning and after school sessions. These include arts and crafts and cooking.
2. The children have access to role-play and small work equipment for shared and independent play.
3. When the weather is fine the children will use the top playground and have access to outdoor equipment stored in the service storage shed.
4. Children can request activities and also equipment they would like to have on offer.
5. We welcome your feedback and thoughts on your child's experience of using the service.

Food and drink

1. Children have access to water or juice throughout the session.



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2. Breakfast service ends at 8.15am and a hot tea is provided at the start of the after-school session.
3. Fresh fruit and vegetables are on offer or included in the menu.
4. Allergy and dietary restrictions are catered for and the provision is inspected by the Food Standards inspector.
5. Staff are trained in food hygiene and how to prepare a well-balanced offer of foods.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Rumsby'.

Mr Rumsby