

30 Hours Contract for paid sessions

Please read the following carefully before agreeing to the terms and conditions of your contract with us:

- The cost of sessions will be minimum of £2.50 per day. The cost of lunches will be £16.25 per week, lunches must be booked and paid for via the online payment system (please see Lydia for details).
- All sessions must be booked and paid for (including breakfast & after school club) **by Friday of the week before, but ideally 4 WEEKS IN ADVANCE.**
- All booked sessions must be paid for **in full**, you are on holiday, or you choose not to attend, as staffing will have been arranged to ensure correct staffing ratios.
- The cost of dinners must be paid for, you cannot use your childcare vouchers for lunch costs. Lunches are currently £3.25 but are subject to change by Bramley Vale Primary School.
- If the nursery is closed for any reason (e.g. INSET day, bad weather, emergency closures etc.) you **WILL NOT** be charged for these sessions. Please amend your booking accordingly for pre-planned closures (e.g. INSET days).
- You must arrive and collect your child at the times agreed and paid for. If you are late (and you have not informed us that you will be late) then you will be charged a late collection fee of £3.00.
- If you wish to end your contract or reduce your booked sessions, we require 4 weeks' notice in writing.
- If you wish to alter your booked sessions we require notice in writing as soon as possible – we will endeavour to accommodate your needs, however, changes to booked sessions can only be accommodated subject to spaces being available.
- Bramley Vale Primary School will respond respectfully to parent's comments and work as a partnership with you but will abide by the policies in place to support this facility for the health, safety and welfare of all children and staff.
- **NON-PAYMENT OF ANY ADDITIONAL SESSIONS FEES WILL RESULT IN YOUR SESSIONS BEING TERMINATED (WITH ONE WEEK'S NOTICE GIVEN BY SCHOOL).**